

Lighting Audit Instructions

- 1) The audit should be completed *after dark* to be certain you are evaluating artificial illumination and not daylight. It is OK if the night is bright due to moonlight.
- 2) At least 2 people will need to work together so you can check for things like color recognition/identification. Working in pairs is also a good idea for personal safety reasons.
- 3) For the audit, you will need:
 - a) audit forms
 - b) color swatches
 - c) pens/pencils
 - d) clipboard or other portable writing surface
 - e) flashlight (for taking notes in dark places)
 - f) map of the street.
- 4) Please try to complete an entire block (both sides of the street) in one audit session.
- 5) AUDIT PROCESS
 - a) Fill out the top of the audit form, indicating your location, the date/time of the audit, and who is participating in the process.
 - b) Walk to the first property on the block – a few feet into the street.
 - c) Note the address of this property on your audit form.
 - d) On the diagram, mark the locations of all light fixtures on or around this property – on the house, in the yard, etc.; also note the location of the streetlight, if there is one.
 - e) Use the audit form to document your impressions of the lighting.
 - f) For color identification, one person should remain in front of the subject property, and the other auditor should walk away 50 paces. The person in front of the property should hold up several color swatches, to see if different colors can be recognized from a distance. Good combinations would be black vs. blue vs. green; black vs. red, or yellow alone (since it is a bright color).
 - g) If you have to use a flashlight to write your notes, there's probably not enough light!
 - h) You may want to use the last page of the audit form for additional notes or comments regarding your experience. In particular, note any "emergency" issues on the block – even if they are not related to lighting.

Move to the next property on the street and work through the process again, from step c).

Lighting Audit Form

Date	Time	Auditors:
Address of property:		
Location of test:		

Draw a diagram of the property:

- On the diagram mark the locations of all light fixtures on or around this property– on the house, in the yard, etc.; also note the location of the streetlight, if there is one.
- Note your impression of the lighting
- Note if color identification is possible.



NOTES:

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